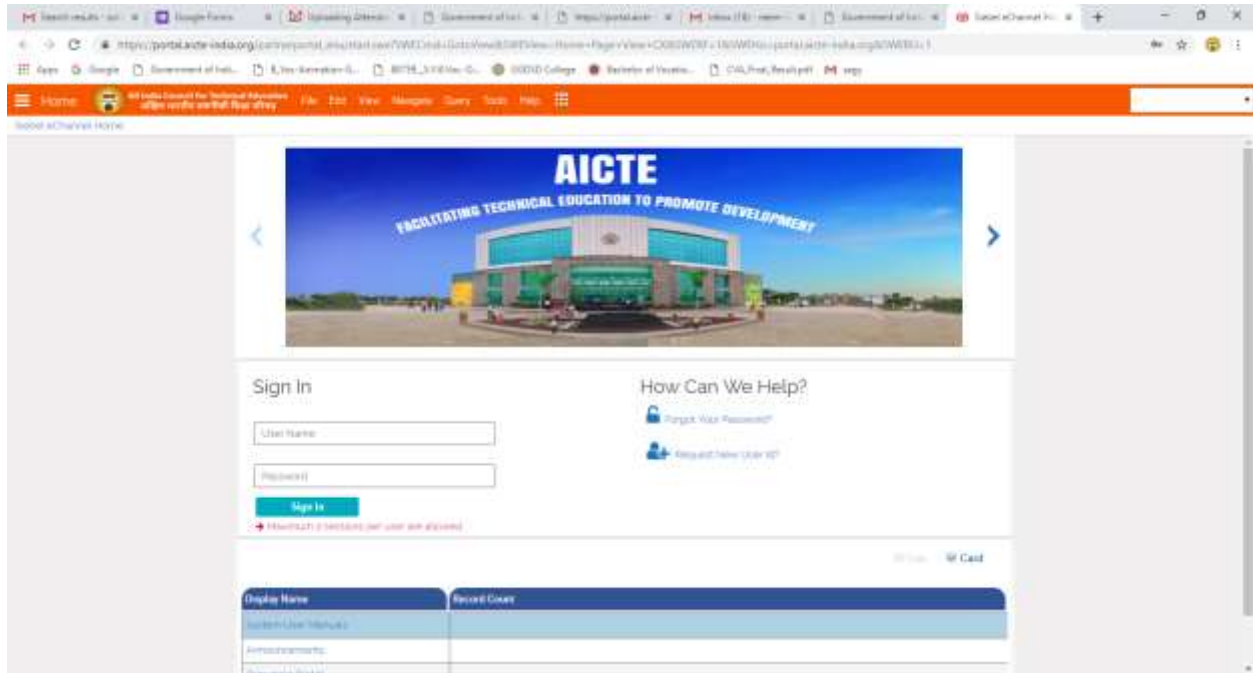
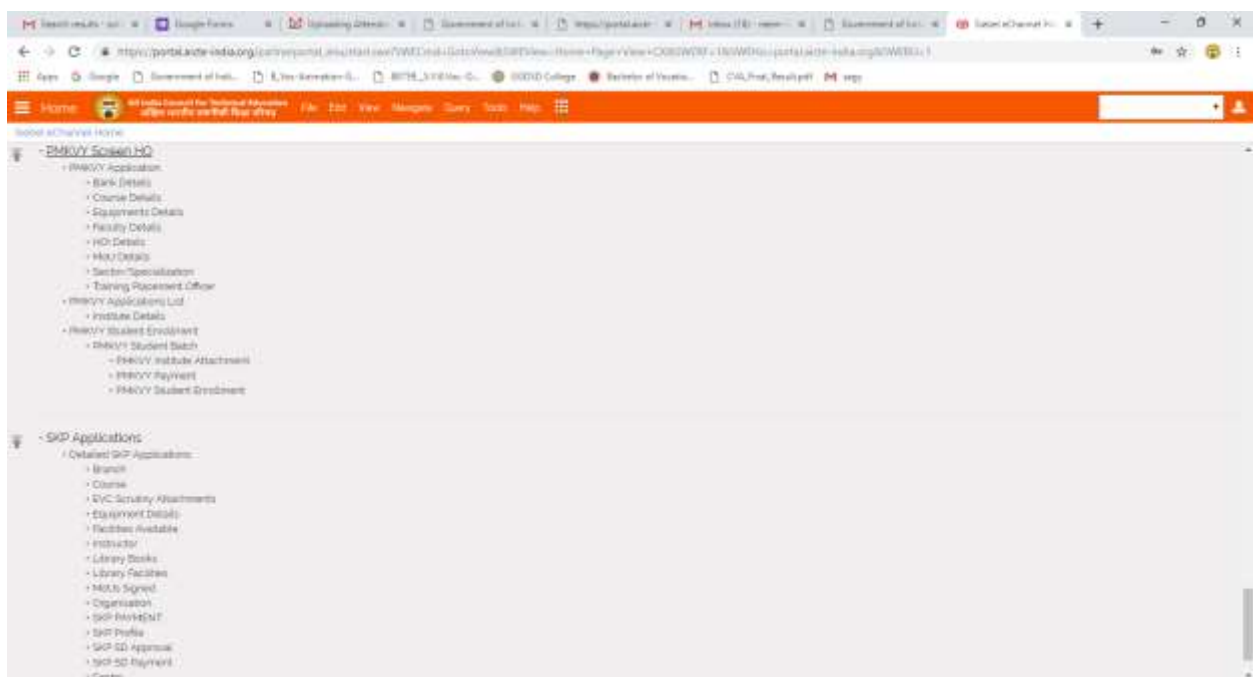


Steps regarding Uploading of Bio-metric/Manual Attendance on PMKVY Portal.

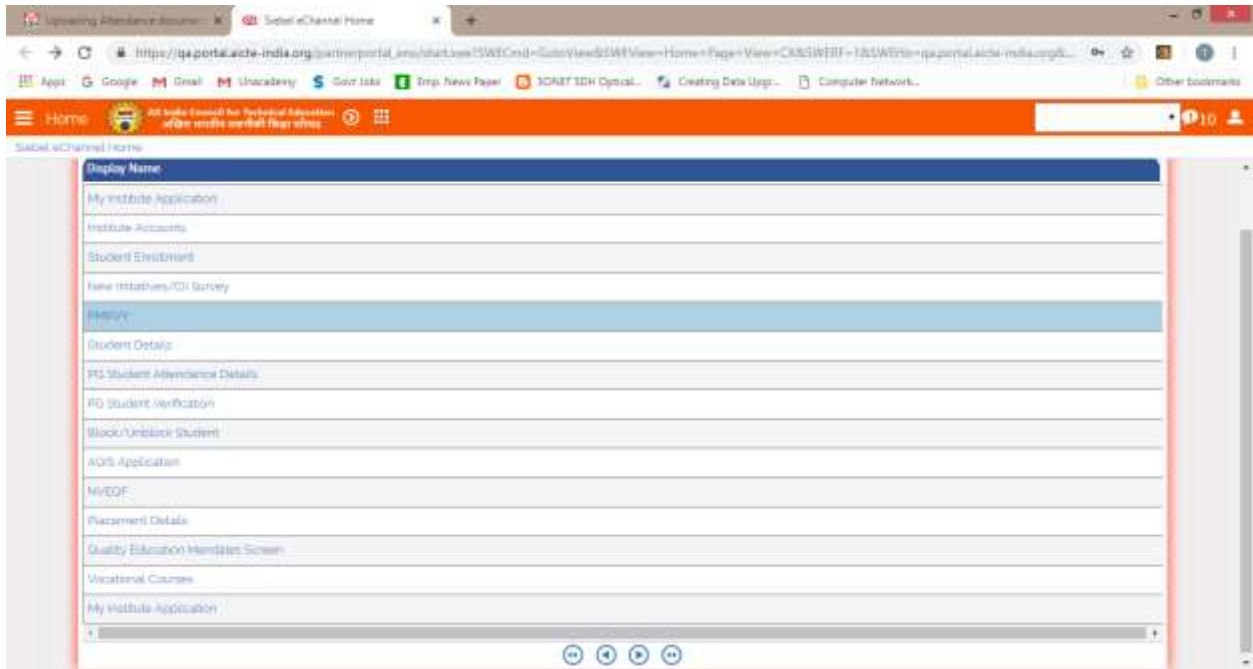
Step 1: Login into the AICTE College portal



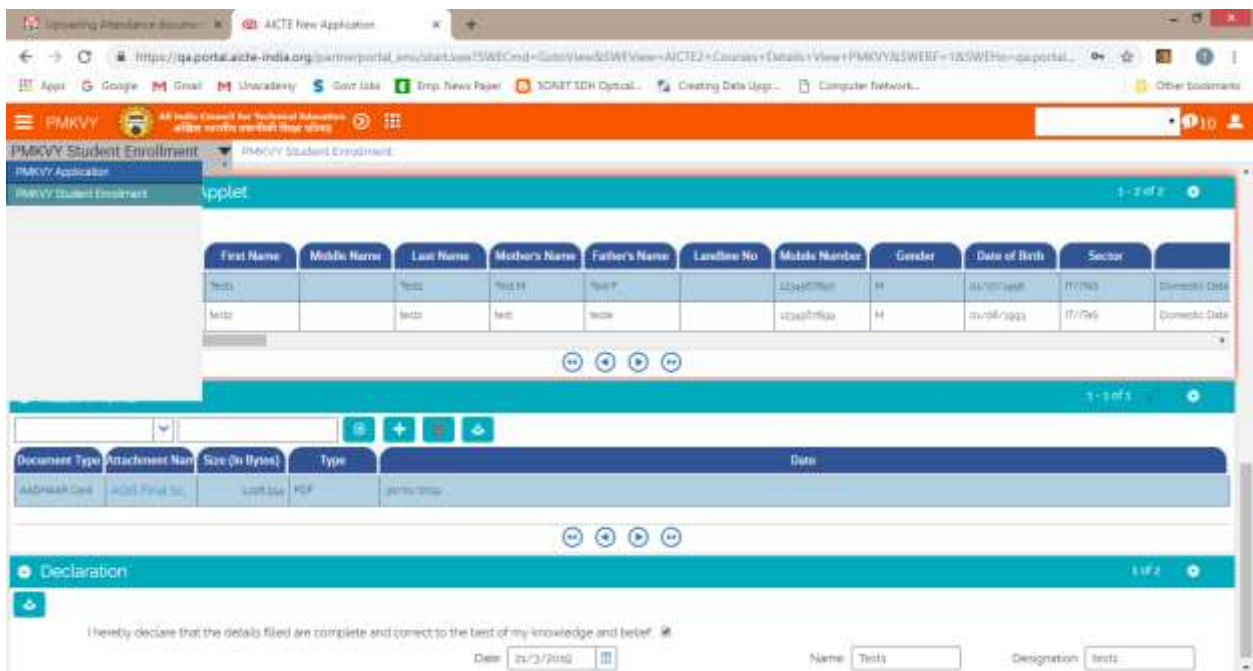
Step 2: Open the PMKVY Screen:



Step 3: Click the PMKVY tab



Step 4: Select the PMKVY "Student Enrollment" tab under PMKVY Application



Step 5 - Select the Batch under PMKVY Student Batch Information one by one

The screenshot displays the PMKVY Student Enrollment portal. The top navigation bar includes the PMKVY logo and the text 'All India Council for Technical Education - All India Institute for Skill Development'. The main content area is divided into two sections:

PMKVY Student Batch Information

Batch ID	Batch Start Date	Sector	Specialization	NSQF Level	Batch Current St.	No of Hours	Batch End Date	Students Enrolled	Maximum Students Permitted	Enrollment Closure Date
14086507016	18/11/2018	IT/ITeS	Computer Data Entry Operator	4	Applied for 2nd Installment Assessment Requirement	400	30/11/2018	20	40	30/11/2018
14086507016	14/11/2018	IT/ITeS	Junior Software Developer	4	No installment Assessment Requirement	400	31/11/2018	10	40	31/11/2018

PMKVY Student List Applet

Student ID	Title	First Name	Middle Name	Last Name	Mother's Name	Father's Name	Landline No.	Mobile Number	Gender	Date of Birth	Sector	Connect Date
14086507016	MR	Tejas		Tejas	Tejas H	Tejas F		924407940	M	01/07/1998	IT/ITeS	Connect Date
14086507016	MR	Tejas		Tejas	Tejas	Tejas		924407940	M	01/08/1993	IT/ITeS	Connect Date

Step 6: Now Select the PMKVY Institute Attachment from the Dropdown Menu

The screenshot displays the PMKVY Student Enrollment portal. The top navigation bar includes the PMKVY logo and the text 'All India Council for Technical Education - All India Institute for Skill Development'. The main content area is divided into two sections:

PMKVY Student Batch Information

Batch ID	Batch Start Date	Sector	Specialization
14086507016	18/11/2018	IT/ITeS	Computer Data Entry Operator
14086507016	14/11/2018	IT/ITeS	Junior Software Developer

PMKVY Institute Attachment

PMKVY Student Enrollment

PMKVY Institute Attachment

Size (In Bytes) Type

Step 7 :Please upload the Bio-metric Attendance with the undertaking Certificate (available on the portal) of selected batch

With every document type the Attachment is uploaded

The screenshot displays the PMKVY Student Enrollment portal. The top section, 'PMKVY Student Batch Information', shows a table with columns: Batch ID, Batch Start Date, Sector, Specialization, NSQF Level, Batch Current St, No of Hours, Batch End Date, Students Enrolled, Maximum Status, Enrollment Closure Date, and No of T. Two rows are visible, representing different batches with their respective details.

Batch ID	Batch Start Date	Sector	Specialization	NSQF Level	Batch Current St	No of Hours	Batch End Date	Students Enrolled	Maximum Status	Enrollment Closure Date	No of T
1-10088/2018	01/11/2018	IT/ITeS	Domestic Data Entry Operator	4	Approved for first installment - Attachments Required	400	01/11/2018	10	10	01/11/2018	1
1-10088/2018	01/11/2018	IT/ITeS	Junior Software Developer	4	No installment - Attachments Required	400	01/11/2018	10	10	01/11/2018	1

The bottom section, 'PMKVY Institute Attachments', shows a table with columns: Document Type, Attachment Name, Size (in Bytes), Type, and Data. Three rows are visible, representing different attachment types: Manual Form, Attendance Undertaking, and Attendance Certificate.

Document Type	Attachment Name	Size (in Bytes)	Type	Data
Manual Form	NDIS - RV - 1	70484	PDF	01/11/2018
Attendance Undertaking	NDIS-Final Sc	1488201	PDF	01/11/2018
Attendance Certificate	NDIS - New	170236	PDF	01/11/2018

Note: If Bio Metric attendance is not available, please upload the scanned copy of Manual Attendance.

Step 8:

Please Upload the attendance of every individual batch and only one Undertaking certificate is uploaded for every institute. Select the Next batch and follow the Step 5/6/7 again.